



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ADVANCED INSTITUTE OF EDUCATION
Name of the head of the Institution		Prof. Laxmi Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01275298300
Mobile no.		9899708083
Registered Email		aei.sbbet@gmail.com
Alternate Email		principalaie@gmail.com
Address		70 KM Delhi Mathura Road, VPO, Aurangabad
City/Town		Palwal
State/UT		Haryana
Pincode		121105

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Manoj Kumar			
Phone no/Alternate Phone no.		01275298299			
Mobile no.		9899708083			
Registered Email		drlaxmisharma10@rediffmail.com			
Alternate Email		principalaie@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generateHTML_agar/eyJpdiI6IkFSQlRKZUJqUEI3SE9sT3EzNWNLUk9PSIsInZhbHVlIjojOQWM2ZlN3ZVZXcl5cVZaa3pXZlFOZz09IiwibWFjIjojMjJlNTY3Y2NmOTFiYTZhZGRmMWVhNzYxZjIzMmI4YTM1NzY1YTFlZWVhNmFimWJlZ			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://www.advanced.edu.in/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.63	2011	14-Feb-2011	14-Feb-2016
6. Date of Establishment of IQAC			10-Nov-2011		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	10-Sep-2018 1	149
Special School visit Kastoomba Gandhi School Likhi Hasanpur	29-Apr-2019 7	44
Trip to Nanital	07-May-2019 3	140
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Extension Lecture on World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal Special School visit Kastoomba Gandhi School Likhi Hasanpur Trip to Nanital Trip Sariska National Park Extension Lecture on AIDS Awareness

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Emotional Development of Students	World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal
Sensitization towards Diversity	Special School visit Kastoomba Gandhi School Likhi Hasanpur
Social Development & Knowledge Enhancement	Trip
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC Committee	16-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Jun-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Cloud based Enterprise Resource Planning (ERP) Software for automation of academic and non academic processes is used in the institute to maintain and analyze the data related to various processes of institute. List of modules currently operational in the ERP software is as follows: 1. Faculty Profile 2. Students database 3. Teaching plans 4. Time tables (Academic/Class and Personal) 5.

Experiments schedule 6. Attendance monitoring 7. Examination schedule 8. Class assignments record 9. Question bank preparation 10. Syllabus coverage monitoring 11. SMS to the parents and students 12. Faculty feedback by students 13. Icard generation 14. Roll call list generation 15. Subject allotment and accessibility authority (Faculty, GFM, Head) 16. Variety of reports pertaining to academic monitoring can be printed

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Institute is affiliated with Chaudhary Ranbir Singh University, Jind for M. Ed and B. Ed courses with SCERT/Board of School Education Haryana, Bhiwani for D.Ed. courses implements the courses prescribed by these affiliating bodies. Hence, it has no role in curriculum development. If any curriculum revision or suggestions are to be done a discussion forum is organized by the University and in which faculty members are send by the institute for suitable amendments. The curriculum is structured in such a way by the affiliating bodies that it can meet the trends and requirements at the global level. After the commencement of the session first one month is scheduled for Personality Development Program (PDP) and computer literacy for students and supporting staff, if required 2. The institute implements the curriculum by providing specified optional courses and learning experiences through teaching, practice lessons, practicum and co-curricular activities. At the end of every year feedback is collected on syllabus, Teacher's competency, teaching-learning process and overall M. Ed., B. Ed and D.Ed. programme from the students and is assessed to make the desirable changes in teaching-learning process in the upcoming sessions. . 3. The Institute in its academic calendar makes provisions for special lectures, educational gatherings, national seminars and various panel discussions wherein the topics beyond the prescribed curriculum are chosen to fulfill the need of global trends. 4. ICT mediated education in theory as well as in practical are well used. Visit to special schools to understand the diverse need of the learners. Community Service program like Awareness Drive for AIDS, Trip to Nainital and Sariska was organised for emotional and social development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Development of language skills	04/02/2019	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Nil	200
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>1. Institute is affiliated with C.C.S U, Jind for M.Ed and B.Ed courses with SCERT/Board of School Education Haryana, Bhiwani for D.Ed. courses and abides to implement the courses prescribed by these affiliating bodies. Hence it has no role in curriculum development. If any discussion forum is organized by the University for Curriculum Revision, or suggestions are invited by them, institute sends the faculty members to attend the same and suggests them suitable amendments. 2. The institute implements the curriculum by providing specified optional courses and learning experiences through teaching, practice lessons, practicum and co-curricular activities. The institute has a strong mechanism for curriculum execution and is determined to achieve its goal. 3. The Institute maintains regular feedback mechanism. At the end of every year feedback is collected on syllabus, Teacher's competency, teaching-learning process and overall M.Ed., B. Ed and D.Ed. programme from the students and is assessed to make the desirable changes in teaching-learning process in the upcoming sessions. 4. The curriculum is structured in such a way by C.R.S.U,</p>

Jind and SCERT, Gurgaon that it can meet the trends and requirements at the global level. After the commencement of the session first one month is scheduled for Personality Development Program (PDP) and computer literacy for students and supporting staff, if required. 5. The Institute in its academic calendar makes provisions for special lectures, educational gatherings, national seminars and various panel discussions wherein the topics beyond the prescribed curriculum are chosen to fulfill the need of global trends. 6. ICT mediated education in theory as well as in practical are well used. Extension lectures on learning disabilities to cater the diverse needs of the learners are organized to connect the theory and practice. Community Service program like Awareness Drive for cleanliness, Blood Donation Camp, visit to special schools are organized by the institute. 7. Institute encourages every teacher educator to use ICT resources while delivering lecture and student teachers in preparing their lesson plan for school teaching and their practical works related with any subject. Seminar, discussion, debates, quizzes and motivates them to use ICT lab and library where they read various journals and magazines which reflects institute's vision to use global trends in teacher education. 8. Use of smart classroom, language lab ,science lab ,Psychology lab ,Library and methods lab along with resource room are utilized to make the teaching learning process effective. 9. The faculty members analyse the evaluation forms as well as pass percentage of the students of a particular course. The reports are further presented in the Academic Council Meetings for review, revision of the pedagogy, and approval. 10. . The institutes adopt student centric approach and implements the strategies like mentorship, tutorials and remedial teaching for bridging the knowledge gap of the 'weak' students to enable them to cope with the course as well as to promote, reward and facilitate 'advanced' learners. As per the lesson plan the contents are delivered to the students, monitored by the head of the departments and members of IQAC

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	200	Nill	200
MEd	Nill	50	Nill	15
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	15	27	6	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
33	33	53	5	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in our institution for a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matters. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance. 3. To increase the daily attendance. 4. To monitor the student’s regularity and discipline. 5. To enable the parents to know about the progress of their wards. Students of all the classes were divided into groups on the basis of their level, abilities and subjects.. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In some cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. Significant improvement in the teacher – student relationship is observed by following the mentoring system. This system has been useful in identifying gifted, intelligent and weak students and through a careful examination of each mentors report the college has organized ‘Remedial Classes’ . Principal of the institution advice the mentors whenever and wherever necessary. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – opportunities, morale, honesty, integrity ,etiquettes required for career growth. 3. Course related - Regarding attendance and performance in present course and overall performance . Outcomes of the system a) The attendance percentage of the students has increase to greater extend. b) The number of detainment of students has decrease consistently. c) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
542	33	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	30	3	3	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BEd	Nil	Year	04/06/2019	01/09/2019
MEd	Nil	Semester	02/07/2019	31/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of session, the students are instructed about the syllabus and evaluation process on the orientation day. Depending upon course objectives, learning outcomes and pedagogy the institute follows the Continuous Assessment and give weight age for giving internal marks to students. Various components of continuous assessment system are used in each course. Internal Examinations are held at twice in each year. The formative approach to evaluate student's achievements includes various academic activities, e.g. Seminars Presentation, Group Discussion, Unit Tests, Assignments and Project Submission etc. The Students knowledge of the subject is evaluated on the basis of their presentation skill, communication skill and language fluency. The Unit Tests are conducted which includes subjective and objective type questions. The subject teachers evaluate his/her students by conducting class tests, viva-voice, assignments and field work. Student's subject knowledge is assessed through direct and indirect methods of Assessment. Whenever there is a change in the evaluation method as per direction of university, it is communicated to the faculty by circulating a copy of the university direction. The care is taken for the maximum attendance of the students. The students are apprised of their strength and weaknesses for further improvement. The results are analyzed to identify slow and advanced learners. The slow learners are identified on the basis of their class participation, pass percentage, classroom performance, and regularity in submission of assignments, punctuality and personal interactions. The institute pays required attention on learners which require individual paces and strategy. Revision lectures and remedial classes are held to scaffold the students to have insight to the previously covered topics and connecting with the new topics. The practical examination is carried out in two phases, consisting of internal assessment and external assessment, the student performance, percentage of attendance and viva-voice of student secures for their grades in practical. To evaluate the student's behavior consistently parent teacher meetings are organized to enhance the communication between parents-teachers-students. Co-curricular activities are conducted to evaluate the co-scholastic achievement of the students. Numerous methods like, assignments, anecdotes, cultural events are conducted time to time for continuously evaluating the behaviors and skills of the students in different areas. The IQAC monitors the evaluation process in its meetings and provides suggestions for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ADVANCED INSTITUTE OF EDUCATION ACADEMIC CALANDER D.Ed., B.Ed. M.Ed. (2018-19)
 August (20) 01 August to 31st August 2018 Summer Break (M. Ed II Semester) 6
 August 2018 B.Ed. 2nd year D.EL.Ed. 2nd year (class start) 14th August
 Celebration of Independence Day 15th August Independence Day 20 August to 6th
 October D.Ed.2nd year Teaching Practice Internship (PHASE -I) 20 August to 20th
 December B.Ed.2nd year Teaching Practice Internship 28th August Founder's Day
 31st August M.Ed IV semester Practical Exam September (22) 3rd September
 Janamashthami 5th September Teacher's Day Celebration 7th September M.Ed II
 Semester Practical 14th September Celebration of Hindi Diwas 10th September to
 Orientation Commencement of theory Classes B.Ed.1st year 10th September 2018
 Orientation and Commencement of theory Classes D.EL.ED 1st Year 10th September
 2018 Commencement of the Classes of M.Ed. 3rd sem 25th September Talent Hunt
 October (22) 2nd October Gandhi Jayanti (Holiday) 5th October to 30 October
 2018 B.Ed.1st year SEP 18 th October Ram NAVMI 19th October Dussehra 20th

October Commencement of Classes M.Ed. 1st Sem. November (16) 1st November Haryana day 2nd November Annual Fest (AEI) 5th November to 11th November Diwali Breaks 23rd November Guru Nanak Jayanti 28th November to 7th December Micro Teaching December (19) 1st December 2018 Extension lecture (AIDS Awareness) 18TH December Trip To Sariska National Tiger Reserve 25th December Christmas Day (Holiday) 28th Dec.2018 to 3rd January 2019 Winter Breaks January (2019) (22) 15 January 2019 to 14 June 2019 2nd Term of B. Ed 13th January Lohri Celebration 15 th January 1st House Exam (D.El.Ed., B.Ed. M.Ed.) 22nd January Basant Panchami 23rd January Netaji Subhash Chandra Bose Jayanti 24th January Republic Day Celebration 26th January Republic Day February (20) February Theory classes B.Ed. 13 th February Maha Shivratri 14 th February Trip to Surajkund 12 to 28 February M.Ed (Ist IIIrd semester) University Exam March (17) 1st March Maharishi Dayanand Saraswati Jayanti March Theory Classes B.Ed. 20 21st March Holi Break 8th March Celebration of International Women's Day March M.Ed. Ist Sem Practical Exam March M.Ed. IIIrd Sem Practical Exam 23rd March Shaheed Diwas April (22) 8April 2019 M.Ed Session II Sem IV Sem 13th April Ram Navmi 8th April to 25th May 2019 D.El.Ed.2nd year SEP (phase II A) May (23) 10th May to 25th May 2nd House Exam (B.Ed) 27th May to 3rd June Remedial classes (B.Ed) 27th May to 8th June SEP D.El.Ed 2nd year (Phase- 2 B) June (20) 5th June Celebration of World Environment Day 6th June to 14th June Preparatory Leave (B.Ed) 15th June 2019 University Theory Exam B.Ed. I 2nd Year July (21) 01.July 2019 to 31 July 2019 Summer Break (B.Ed) 15 June 2019 2nd House Exam (D.EL .Ed) 1st July 2019 Practical D.El.Ed (III) 11 July to 14 July Practical B.Ed. 1st year 9th July 2019 Theory exam D.EL.Ed(III) 17 July to 20 July Practical B.Ed. 2nd year 30th July to 10th august Semester Break D.EL.Ed

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.advanced.edu.in/wp-content/uploads/2022/06/Result-2018-19.xlsx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BEd	Nill	192	134	69.79
Nill	MEd	Nill	17	16	94.11
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.advanced.edu.in/wp-content/uploads/2022/06/Feedback-Result2018_19.xlsx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Pharmacy	08/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
Presented papers	0	2	0	0
Resource persons	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	Dr. Dhramvir Nehra Psychiatrist, Dr. Pradeep Sharma CMO Palwal Dr. Rekha Singh Deputy CMO, Palwal	28	149
Extension lecture (AIDS Awareness)	Rotary club	18	274
Celebration of World Environment Day	Advanced Institute of Education	25	179
Trip To Sariska National Tiger Reserve	Advanced Institute of Education	8	145
Selfie contest by AEI	Advanced Institute of Education	5	125
Trip to Nanital	Advanced Institute of Education	7	140
International Yoga Day	Advanced Institute of Education	28	258
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	Dr. Dhramvir Nehra Psychiatrist, Dr. Pradeep Sharma CMO Palwal Dr. Rekha Singh Deputy CMO, Palwal	Extension Lecture	28	149
Extension lecture (AIDS Awareness)	Rotary club	Extension Lecture	18	274
Celebration of World Environment Day	Advanced Institute of Education	Tree Plantation	25	179
Trip To Sariska National Tiger Reserve	Advanced Institute of Education	Excursion Report	8	145
Selfie contest by AEI	Advanced Institute of Education	Selfie by Students	5	125
Trip to Nanital	Advanced Institute of Education	Excursion Report	7	140
International Yoga Day	Advanced Institute of Education	Yoga, Meditation Pranayama	28	258
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Celebration of Foundation Day	245	Self	1
World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	149	self	1
Inter College	6	self	1

Competition at Balaji College of Education			
Special School visit in Collaboration Kastoomba Gandhi School Likhi Hasanpur	44	self	1
International Yoga Day in Collaboration with AITM AIP	276	Self	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship with school	School internship Programme	Govt. Boys Senior Secondary school Aurangabad, Govt. Girls School Aurangabad Govt. Senior Secondary School Baminikhera Govt. Boys Senior Secondary School, Agra Chowk Govt. Girls Senior Secondary School, Agra Chowk Govt. High School, Railway Colony Go	20/08/2018	20/12/2018	200
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

State Express Tours Pvt Ltd	19/03/2018	placement Experience	85
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
475025	475025

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libware	Fully	3.03	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12056	2421000	53	11000	12109	2432000
Reference Books	3539	1061000	15	3750	3554	1064750
Journals	12	8000	0	0	12	8000
CD & Video	75	1875	0	0	75	1875
Weeding (hard & soft)	281	60250	31	7000	312	67250
Others(s pecify)	14	21000	0	0	14	21000

Others(s pecify)	10	1300	0	0	10	1300
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Laxmi Sharma	Integrated learning and teaching Process	NIOS	26/04/2019
Prof. Laxmi Sharma	Gender as Social-Cultural construction	NIOS	08/05/2019
Prof. Laxmi Sharma	Learning Teaching Process	NIOS	22/05/2019
Ms. Madhu Hans	Society Education	NIOS	26/04/2019
Ms. Madhu Hans	Assessment and evaluation in Science	NIOS	10/05/2019
Ms. Madhu Hans	Developing personality and assessment	NIOS	31/05/2019
Ms. Madhu Hans	Developing personality and assessment	NIOS	28/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	1	1	1	1	1	1	50	0
Added	0	0	0	0	0	0	0	0	0
Total	45	1	1	1	1	1	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
455728	455728	4816680	4816680

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution ensures adequate availability and optimal utilization of physical infrastructure. The, lab technicians and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. Deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology. The optimal utilization of smart class is ensured through encouraging innovative teaching - learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc. It is used as an examination centre for Government examinations/University Examinations like HTET, CTET, and HSSC. The institute has hostel facilities separately for outside girls as well as boy's students with all basic amenities Sports facility is provided to the students within the campus. The institute is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. The institute is well equipped with various facilities in sports and games for indoor and outdoor also. The Institute has indoor game facilities as Chess, Carom, Table Tennis and Cricket ground, Volley ball court, Basketball court and Football ground as outdoor games. A sophisticated gymnasium is also facilitated by the college for the students to develop their physical strength and fitness. Talented students are honored with medals and trophies and certificates. Institute has automated and digitalized library. The Inflibnet is used in library for computerization of books and journals. Smart classroom implanted for smart teaching and learning process. The library has a digital infrastructure. The 08 computers with internet facility are also provided for the students in the library. The Library provides the e-resources, e-book for the students. The institute has LCD projector to make the teaching-learning more effective. Computer lab with internet facility is available for Students and staff. Use of ICT in every subject of the course as it is the root cause of all round development of the learners..The institute has science lab, a Psychology lab, Language Lab, Information and Technology lab, multipurpose hall. Science laboratory is equipped with science apparatus.

<https://www.advanced.edu.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship	44	1882960
Financial Support from Other Sources			
a) National	Nil	Nil	Nil

b)International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Talent Hunt	25/09/2018	184	Advanced Institute of Education
Micro Teaching Skills	28/11/2018	180	Mr. Manoj
Personal Counselling and mentoring	01/03/2019	42	All the faculty members
Value added course in Language Development skill	04/02/2019	200	Self
Remedial Classes	27/05/2019	47	All the staff Members
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	CTET/HTET training/ Personality Development Classes/ Other Special Classes	180	168	70	58
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Jeevan Jyoti Senior Secondary School BVN School, Khambi Manas Shiksha Sadan, Hodal	52	18	S Tagore Public School, Palwal Jeevan Jyoti School, Palwal SND Public School, Palwal SPS International School, Palwal Modern DPS, Faridabad KCM World School, Hodal Golaya Progressive School, Palwal	55	28
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	155	B.Ed, M.Ed D.Ed	Education	IGNOU, Maharshi Dayanand University Saraswati Mahavidyalya, Delhi University, Lovely Professional University, Jamia Milia Islamia, Guru Gobind Singh Indraprastha University, School of Open Learning DU, Nehru College, Ambedkar College, MKM, Agra Univ	M.Sc chemistry, M.Sc Physics M.Sc Botany M.Sc Zoology M.Sc Mathematics MA Psychology M.Com MA, MBA, M.Ed,

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Foundation Day	Institute	245
Independence Day	Institute	195
Teachers Day Celebration- Speeches, Dances Skit etc.	Institution level	280
Hindi Diwas- Poem, Debate	Institution level	95
Talent Hunt	Institute	175
Diwali Celebration- Rangoli Competition, Games, Stalls	Institution level	186
Annual Fest	Institution level	178
Lohri Celebration- Dances, Dhol, Bone Fire etc	Institution level	190
Republic Day Celebration - Speech, Poem Recitation Patriotic Songs	Institute	120
Holi Celebration- Holi Geet Dance, Games	Institute	159
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The aim of forming Students' Council is to involve the students in academic, curricular extracurricular activities. Through these activities Student Council members learn planning, organization, analysis, estimation and execution along with trouble shooting, which help in their comprehensive development. The student council is governed by a committee of faculty members headed by Principal of the college. The Student Council is further subdivided into committees such as Student Grievance, Anti Ragging, Cultural, Sports, Technical events etc. Student council addresses student's grievances and maintains

harmony and discipline among students. This committee also ensures zero ragging affairs in the institute and also disseminates awareness among students against any types of ragging harassments. Students coordinate organize various activities in the campus such as-Cultural fest, Sports meets, and intercollegiate fest. Student Council is active in carrying out different activities such as Blood donation Camp, Swachcha Bharat Abhiyan, Yoga day, Tree plantation etc. The students are motivated to take part in various events organized by these professional bodies. In 2018-19, following were the members of student's council of Advanced Institute of Education. Students Council: President: Deepa B.Ed 2nd year, Vice-president: ,Mayank B.Ed, 1st year, Secretary: Pooja, 2nd year, Joint Secretary: Monal Year. There were two class representatives Manju 1 year Ravinder 2nd Year in the Internals Complaint Committee against Sexual Harassment. The Internal Quality Assurance Cell (IQAC) of the college has one representative each from amongst the current Students and Alumni.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

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5.4.2 – No. of enrolled Alumni:

1100

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute follows a decentralized and participative mode of decision making, for effective management. The college has various committees to take decisions and ensure smooth functioning of the college. The members of the faculty are assigned duties and responsibilities of the various committees. Some of the important committees are: the Admission Committee, the Examination Committee, the Time-Table Committee, the Workload Committee, the Discipline Committee, the Sports Committee, the Cultural Committee, the Infrastructure Committee, the Maintenance and Supervision Committee, the Placement Cell, the Purchase, Stock Disposal and Stock Verification Committee, anti-ragging , sexual harassment committee and SC/BC/Women Cell Committee. The principal convenes regular meetings of the faculty and staff to discuss various issues related to the academic and non-academic functioning of the college. The entire schedule of the academic events of the year is discussed and tentatively fixed in the beginning of the academic year. The examination committee ensures proper conduct of examinations and timely declaration of results. Continuous evaluation is done and the committee ensure that every student appear in the examination. The examination committee has regular meetings to further improve the results of the students by providing them remedial classes and guidance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Curriculum followed is set by the University. Modifications in the syllabus are done through workshops and university notifications. Frequent class tests, small student projects and assignments familiarizing of e-resources and increased use of audio-visual teaching resources are some of the measures adapted to help students overcome the hurdles of the unfamiliar virtual teaching-learning mode. Power point presentations, smart classroom, Language lab, Methods lab and Science lab are used for effective learning of the students.
Teaching and Learning	The individual differences in the learners are identified by help of continuous evaluation. Tutorials are arranged to encourage the advanced learners, and supporting the slow learners. Class lectures are supplemented by discussions, debates, peer teaching, students' projects and presentations. Lesson plans, are circulated at the beginning of the semesters. Use of ICT, smart classrooms and audio-visual media has made classroom experience more interactive. The library is well equipped with updated books, book bank facility including e-resources.
Examination and Evaluation	The institute follows annual system, practical are conducted by a transparent mechanism in terms of appointment of subject external experts in examination by the university.
Research and Development	The students of M.Ed conducts research on areas like Education Technology, Psychological variables disability and the other relevant contemporary topics and trends in Education. The institute motivates students as well as faculty members to participate in seminars, workshop, FDP at national and international level. One faculty was registered in Phd Program.
Library, ICT and Physical Infrastructure / Instrumentation	Institute has automated and digitalized library, The Infilibnet is used in library for computerization of

books and journals. Smart classroom implanted for smart teaching and learning process. The library is well equipped with an adequate number of books (12056) and reference books (3539) increased and journals for the B.Ed. and M.Ed. program. The library has a digital infrastructure. The 08 computers with internet facility are also provided for the students in the library. The Library provides the e-resources, e-book for the students. The institute has LCD projector to make the teaching-learning more effective. Computer lab with internet facility is available for Students and staff. Use of ICT in every subject of the course as it is the root cause of all round development of the learners. The physical infrastructure has already improves and appropriate for the development of institute as well as the students .The institute has adequate physical infrastructure including a science lab, a Psychology lab, Language Lab, Information and Technology lab, Multipurpose hall. Science laboratory is equipped with science apparatus. The Psychology lab consists of 105 tests with equipments and apparatus for the dissertations and field work M. Ed. Different indoor and outdoor sports equipment like chess, Badminton, Carom Board, Table Tennis, Cricket, Football, and Basket.

Human Resource Management

At present time there were 03 vacant posts in the institute. They were filled according to the university norms.

Industry Interaction / Collaboration

- World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal.
- Inter College Competition at Balaji College of Education
- Special School visit in Collaboration Kastoomba Gandhi School Likhi Hasanpur
- International Yoga Day in Collaboration with AITM AIP

Admission of Students

Admissions in the college are done through the centralized counseling of Ch. Ranbir Singh University, Jind. The institute strictly follows the rules and regulations set by the university. The institute has a admission cell which controls whole admission procedure at U.G and P.G level

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The institute aims to minimize the manual efforts and improve the communication to create transparent system which is cost and time effective. The campus is Wi-Fi enabled for the students. Finance, Account, Employee and Library Modules are used to retrieve any information regarding the students and employee whenever it is required. E-governance is used in annual planning, administrative and academic activities like planning college-events and activities, institute uses personal emails. Administrative and academic notices are circulated through notice board for teachers and students. ICT is used during the admission procedure of B. Ed and M. Ed course, it includes college registration on university portal, downloading of students merit list and allotment list etc.</p>
<p>Administration</p>	<p>Regarding paperless work, staff uses digital modes of communication like email, mobile for data collection from departments, to prepare notices and activity reports, to prepare Feedback forms, and get online feedback from Students. The institute has Biometric attendance for teaching and non teaching staff</p>
<p>Finance and Accounts</p>	<p>The balance sheet of the institute is prepared through the software. All the receipts like students fees, their outstanding fees payments to vendors, salary payments to teaching, nonteaching, and visiting staff. All the payments are produced through computers are done through bank transactions.</p>
<p>Student Admission and Support</p>	<p>For D. El. Ed course Govt. of Haryana has developed a dedicated portal for D.Ed. admissions. http://dedharyana.org, Entire centralized admission process is online. Students fill the forms on this website. B. Ed and M. Ed admissions are done through C.R.S. University website Jind. The institute has admission cell for the help of students which guides them in several services such as Admission form Filling, Examination form filling, as well as Scholarship Form filling at one place only. This cell protects the students from outside</p>

service centers where they are asked to pay fees for it. The guidance provided by institute is free of cost. Information about the courses, admission criteria, fee structure, extracurricular activities offered is published on website of the institute from time to time.

Examination

Our Institution follows all guidelines of C.R.S. University, Jind for the conduction of examination. The institute uses e-governance in the examination process, like, filling of examination forms, generating online fee challan. Internal examination question papers, supervision timetable, examination timetable, supervision reports, Print the exam seat number wise List, Seating Arrangement for University examinations and supervision orders prepared online. Internal evaluation marks entry also done online. Hall Tickets are generated online and then distributed among the students. Hard copies of question papers are supplied by examination section of the C.R.S. University, Jind. Examination Committee uses the online mode for communication of examination notices, generation of students list, seating arrangements, system-generated blocks, and record of all examination data. The College Examination committee oversees the complete process of examination under the guidance of the Principal of the institution. Each and every important circular related to examination is displayed on the notice board.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Geeta Harsana	Induction training programme Faculty development center Vanasthali	Vanasthali vidyapeeth	5000
2019	Prof Laxmi Sharma	NAAC Sponsored	GSD College Palwal	2000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	10/09/2018	10/09/2018	28	8
2018	Extension lecture (AIDS Awareness)	Extension lecture (AIDS Awareness)	01/12/2018	Nil	18	7
2019	Value added course in Language Development skill	Value added course in Language Development skill	04/02/2019	15/02/2019	20	10
2019	International Yoga Day	International Yoga Day	21/06/2019	21/06/2019	28	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Video lecture in NIOS	1	26/04/2019	26/04/2019	1
Audio Lecture in NIOS	1	08/05/2019	08/05/2019	1
Video lecture in NIOS	1	22/05/2019	22/05/2019	1
Induction Training Programme, Faculty	1	05/04/2019	05/04/2019	1

Development Centre, Banasthali Vidyapith				
Video lecture in NIOS	1	28/06/2019	28/06/2019	1
Video lecture in NIOS	1	31/05/2019	31/05/2019	1
Video lecture in NIOS	1	10/05/2019	10/05/2019	1
Video lecture in NIOS	1	26/04/2019	26/04/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>AIE has an in-house fully equipped Medical Room for the staff of the college with a nurse. Also, the institution has a professional Clinical Psychologist who visits our college from time to time. GIS is available to all members. The college provides special privilege to eligible wards of employees. For attending workshops/ conferences/ seminars, the teachers are provided academic leaves with the financial support. The IQAC has devised awards for teaching staff of the college to provide incentive for their commendable research work/ publications/ innovative teaching/ paper presentations.</p> <p>Faculties were felicitated for their achievements from time to time. Bus facility is provided for all the teaching and non-teaching staff as well as for</p>	<p>AIE has an in-house fully equipped Medical Room for the staff of the college with a nurse. Also, the institution has a professional Clinical Psychologist who visits our college from time to time. GIS is available to all members. The college provides special privilege to eligible wards of employees. For attending workshops/ conferences/ seminars, the teachers are provided academic leaves with the financial support. The IQAC has devised awards for teaching staff of the college to provide incentive for their commendable research work/ publications/ innovative teaching/ paper presentations.</p> <p>Faculties were felicitated for their achievements from time to time. Bus facility is provided for all the teaching and non-teaching staff as well as for</p>	<p>Medical room, Scholarship to Student , yoga and meditation workshops, Medical checkup camp, RO water plant, Grievance redressal mechanism, Sexual harassment prevention cell, Ant ragging cell, women cell, gym facility, well maintained sports grounds and sports equipments. . Also, the institution has a professional Clinical Psychologist who visits our college from time to time. Bus facility is provided for all the teaching and non-teaching staff as well as for students. There is well equipped hostel and cafeteria available for all the staff members and students.</p>

students. There is well equipped hostel and cafeteria available for all the staff members and students.

students. There is well equipped hostel and cafeteria available for all the staff members and students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Advanced Institute of Education conducts Internal Financial Audit periodically by reviewing and cross checking every transaction at multiple points through Accountant and Principal of the College. All staff members are informed of proper and valid documentation proof to be attached in support of all transactions and expenditures which they want to get reimbursed from College. This process ensures that proper record and justification is available for all expenditures and payments done. **External Audit:** Every year External Financial Audit is also done for which the Auditors from CA visit the college. The entire accounts department staff engages with them providing necessary supporting documents and explanations to satisfactorily answer all queries. Being a public funded institution, the college itself takes lead in conducting external financial audit periodically to maintain the highest level of trust, transparency and integrity.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

25695917.88

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A committee of External Members	No	Null
Administrative	Yes	A committee of External Members	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and support from the Parent – Teacher Association (at least three)
 Parent Teacher Association plays an active role in the academic affairs of the Institution. Activities and Support from the Parent Teacher Association:-(i) An Orientation programme was organized for the students along with their parents to acquaint the parents of the present batch with working of the institution. (ii)The institute organized a one-on-one dialogue with parents whose children need further support and counseling services to enrich performance. (iii)Parents are always encouraged to attend the various activities organized by the institute and lend their support by giving suggestions for improvement.(IV) Parents of the hostel students are also asked to give

suggestions regarding the improvement of the hostel facilities. In this way parents lend their expertise towards the smooth functioning of the Institute.

6.5.3 – Development programmes for support staff (at least three)

The administrative staff was always encouraged to take part in activities and training programs for the development of skills in different fields. One day International Yoga Day was Celebrated on 21st June, 2019 and Pranayama, Asanas Yoga were practiced for betterment of health. Two Weeks Value added Programme in Language Skill Development was organized from 4th feb, 2019 to 15th feb, 2019. An exposure to the Language lab was also given to improve the communication skills. An Extension lecture on World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal was organized on 10 sep, 2018.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Establishment of IQAC publication of institute own journal 2. More focus of FDP 3. Focus on Research Work

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Worlds Suicide Prevention Day	27/08/2018	10/09/2018	10/09/2018	149
2019	Trip to Nainital	01/04/2019	07/05/2019	09/05/2019	140
2019	International Yoga Day	10/06/2019	21/06/2019	21/06/2019	258

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day Celebration (debate, slogan writing, poster making, essay writing)	08/03/2019	08/03/2019	110	13
Selfie contest by AEI	08/05/2019	08/05/2019	109	16

Special School visit in Collaboration with Kastoorba Gandhi Girls School Likhi Hasanpur	29/04/2019	29/04/2019	40	4
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	10/09/2018	1	World Suicide Prevention day In Collaboration with Govt. Civil Hospital, Palwal	to develop the balance between situation and the persons Mental health to prevent Students from such type of evil	149
2018	1	1	01/12/2018	1	Extension lecture (AIDS Awareness)	To raise the Awareness about AIDS	274
2019	1	1	29/04/2019	1	Special School visit in Collaboration Kastoorba Gandhi School Likhi Hasanpur	to Raise the awareness about Special students	44

2019	1	1	05/06/2019	1	Tree plantation on World Environment Day	To make the premises cleaner and greener and to bring a sense of responsibility among the students towards the society and environment	179
2019	1	1	21/06/2019	1	International Yoga Day	Yoga, Meditation Pranayama	258

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information Brochure	01/08/2018	Code of conduct for all the stakeholders are provided during the beginning of the academic year. Every student and staff members are taking responsibility of following the rule and regulation of institution. The brochure contains various rules and regulations pertaining to students and teachers like maintenance of discipline among students and the Sexual Harassment of Women at Workplace. Ragging is strictly prohibited in the campus and Hostel premises as per directives of the Hon'ble Supreme Court. Any Violation in this regard will attract stringent punishment including expulsion from institution. Special attention is paid to the maintenance of discipline and proper decorum in the

campus. The students are expected to be courteous and polite to each other and show a decent behaviour and moral character. The Management reserves the right to expel any student from the institute on the grounds of acts of gross misconduct, serious irregularity of attendance, malpractices in examination etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The college has conducted morning assembly every day which include many ethical stories, short biographies, articles etc. the aim of morning assembly is to inculcate ethical values among students.	06/08/2018	05/06/2019	200
Independence Day	14/08/2018	14/08/2018	195
Teachers Day	05/09/2018	05/09/2018	280
Hindi Diwas	14/09/2018	14/09/2018	95
Republic Day	24/01/2019	24/01/2019	120
International Womens Day	08/03/2019	08/03/2019	123
World Environment Day	05/06/2019	05/06/2019	138

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation Plastic free campus Swach Bharat Abhiyan Save Water International World Youth Day- E-Waste and Plastic Waste disposal in campus which is recollected by students for making Improvised material. Best out of waste competition was organized on the occasion of World youth day for recycling the Waste paper and Plastic. Maintaining Animal-Friendly and Bird-Friendly Campus - Dogs, Cats, Peacocks, Kites, varieties of Migratory Birds and Rescued Birds and Animals on the campus are looked after and cared for by the College community.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The mental health issues are growing at a faster rate. Students living with mental illness often feel distant from loved ones and find it difficult to perform to their maximum productivity in studies. The stigma that still exists

around mental illness and the reluctance to discuss it openly at home or outside keeping in view an extension lecture on World Suicide Prevention day was organized in Collaboration with Govt. Civil Hospital, Palwal on 10th Sep, 2018. Dr. Dhramvir Nehra. Psychiatrist, Dr. Pradeep Sharma CMO Palwal and Dr. Rekha Singh Deputy CMO, Palwal were the speakers and counseled the students on their need, problems and issues related to their mental health. The different types of disorders mainly prevailing in students namely anxiety disorders, personality disorders, psychotic disorders especially schizophrenia, eating disorders among the adolescents age were discussed during the session. The main objective of session was to understand the impact of a mental illness on the students and employees and to develop strategies for helping themselves or others who are suffering from a mental illness. The Psychiatrists encouraged students to shatter popular myths and misconceptions about mental health and to increase their understanding of the causes and symptoms of mental illness. Visit to special school, Kastoorba Gandhi Balika Vidyalay , Likhi Hasanpur The girls are systematically excluded from participation in social, economic, and political life. The absence of girls in the rural areas has implications not only for the young women themselves but also for society as a whole, exacerbating poverty and perpetuating disparities in health, education, and economic achievement. Girls' exclusion is most pronounced in our country where families are extremely poor women have been historically marginalized. Kastoorba Gandhi Balika Vidyalay, Likhi Hasanpur established in the year 2014 for the upliftment of the socially deprived girls in rural areas and imparting them quality education was visited by the students of Advanced Institute of Education, Palwal. The students visited the school for a week from 29 April, 2019- 4th May 2019. The school was Purely Residential in nature and included 60 girls from class VI to VIII. During this period of one week they were trained regarding the special provisions made for the girl education by the state government which included areas like infrastructure, nutrition, medical facilities etc

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.advanced.edu.in/wp-content/uploads/2022/06/best-practices-2018-19.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute imparts value based, world class education for making a positive contribution in society and Nation through excellence in the core and emerging areas of education. The pupil teachers are being trained rigorously and trained transform to build them as fulfilling lives radiating integrity and strength of character and sustain purposeful engagement with the world with a balanced perspective. A teacher is a nation builder teacher should be a balanced personality with holistic development. In this context, to sensitize the pupil teacher's towards their own mental health and related issues were discussed in extension lecture on World Suicide Prevention day which was organized in collaboration with the Govt. Civil Hospital, Palwal. The objective of the institute was to make the students mentally healthy and achieve their goals. During the school internship and course training they are urged to meet with confidence the challenges they encounter in their lives and ready to accept diversity around them. Keeping that in view to inculcate the social and core values in the perspective teachers, institute organized special school visit to Kastoorba Gandhi Balika Vidyalay, Likhi Hasanpur in collaboration with the school and nearby villages to develop an insight towards the socially deprived girls. Theoretical and practical aspects of yoga and meditation were taught to

develop mindfulness in the prospective teachers to integrating mind, body and soul in developing the balanced personality of the teachers. The institute aims to develop a cadre of caring, committed and competent teachers-leaders, capable of conceiving and maximizing student learning and school effectiveness.

Provide the weblink of the institution

https://www.advanced.edu.in/wp-content/uploads/2022/06/Institutional-Distinctiveness18_19.docx

8.Future Plans of Actions for Next Academic Year

1. The college plans to lay emphasis on the enhanced participation of the students in sports at higher level. 2. The promotion and recruitment of teaching and non-teaching is planned for the next session. 3. To collaborate with various universities and institutions for organizing different FDPs and extension lectures for the professional growth of teachers. 4. To change the members of various working committees. 5. Education trips to be planned in the coming session. 6. Library is to be upgraded with the latest curriculum based books Journals. 7. To collaborate with other Non-Govt. Agencies for community development. 8. To organize International/National conference. Seminars, workshops etc. 9. To organize more gender equity programmes.