

**Advanced Institute of Technology & Management**  
**Lesson Plan For odd Session**

Class: BBA (G) 5th SEM

Subject: CORPORATE LAWS (BBA/GN/501)

Session: July 2025 - Dec 2025

<b>Unit</b>	<b>Lecture Day</b>	<b>Topic</b>	<b>Tentative Date</b>	<b>Actual Date</b>
Unit I	1	Introduction to Companies Act, 2013-Meaning,Nature & Feature of a	15/07/2025	
	2	Kinds of companies	17/07/2025	
	3	Incorporation and Registration of a company	18/07/2025	
	4	Memorandum of Association -clauses and importance	22/07/2025	
	5	Article of Association -Contents And alteration	24/07/2025	
	6	Prospectus- Meaning,Types and Legal Provisions	25/07/2025	
	7	Distinction Between MOA and AOA	29/07/2025	
	8	Revision	01/08/2025	
Unit II	9	Share Capital-Meaning and Types	07/08/2025	
	10	Issue and Allotment of shares	8/8/2025	
	11	Alteration of share capital	12/8/2025	
	12	Buy-back of shares	14/08/2025	
	13	Forfeiture and Surrender of shares	19/08/2025	
	14	Bonus shares and Sweat equity shares	21/08/2025	
	15	Debentures -Meaning and Types	22/08/2025	
	16	Debenture trust deed and duties of trustee	26/08/2025	
	17	Revision	28/08/2025	
	18	Assignment	2/9/2025	
Unit III	19	Company Administration-BOD:Qualification and Appointment	4/9/2025	
	20	Duties and Remuneration of directors	5/9/2025	
	21	Types of company meetings-Overviews	9/9/2025	
	22	Board of meeting and statutory meetings	11/9/2025	
	23	Annual General Meeting(AGM)	12/9/2025	
	24	Extraordinary General Meeting(EGM)	16/09/2025	
	25	Requisites of a Valid Meeting	18/09/2025	

	26	Revision	19/09/2025	
	27	Doubt Session	23/09/2025	
	28	Assignment	25/09/2025	
Unit IV	29	Declaration and payment of Dividend	26/09/2025	
	30	CSR (Corporate Social Responsibilities	30/09/2025	
	31	Prevention of opration and Mismanagement	3/10/2025	
	32	Winding up-Meeting and types	9/10/2025	
	33	Appointment of liquidator	10/10/2025	
	34	Conduct of Winding up	24/10/2025	
	35	National Company Law Tribunal & Appellate Tribunal	28/10/2025	
	36	Role of Board of Directors and Legal Position	30/10/2025	
	37	DOUBT SESSION	31/10/2025	
	38	Review and Integration of All Units	4/11/2025	
	39	FINAL TEST	6/11/2025	
	40	ASSIGNMENT	7/11/2025	
	41	Assignment Submission	11/11/2025	
	42	Comprehensive Test	13/11/2025	
	43	Revision all units	14/11/2025	
	44	Final Assignment	18/11/2025	
	45	DOUBT SESSION	20/11/2025	
	46	Revision Test	21/11/2025	