

Lesson Plan

Discipline	: BBA(General)(DM)
Semester	: 3
Subject	: Communication, Mediation and Resolution
Lesson Plan Duration	: 15 weeks(session)
Work Load(Lecture/Practical)per week(In hours)	: 5

S.No.	Topic	Proposed Date	Execution Date	Mode of Teaching
1.	Introduction Class	18/8/2025	18/8/2025	White Board
2.	Background knowledge	19/8/2025	19/8/2025	White Board
3.	Background knowledge	20/8/2025	20/8/2025	White Board
4.	7 C's of Effective Communication	21/8/2025	21/8/2025	White Board
5.	Communication Barriers	22/8/2025	22/8/2025	White Board
6.	Strategies to overcome barriers	26/8/2025	26/8/2025	White Board
7.	Win-Win Communication	27/8/2025	27/8/2025	PPT
8.	Zero Sum Communication	28/8/2025	28/8/2025	White Board
9.	Case Study on barriers	29/8/2025	29/8/2025	White Board
10.	Cognitive Skills	1/9/2025	1/9/2025	White Board
11.	Critical Thinking	2/9/2025	1/9/2025	White Board
12.	Conflict and dispute	3/9/2025	2/9/2025	PPT
13.	Analysis and synthesis	4/9/2025	3/9/2025	PPT
14.	Reason, types of reasoning	8/9/2025	4/9/2025	PPT
15.	Inductive vs Deductive reasoning	9/9/2025	4/9/2025	White Board
16.	Divide and rule	10/9/2025	5/9/2025	White Board
17.	Root Cause analysis	11/9/2025	8/9/2025	PPT
18.	Logic and Logical Fallacies	12/9/2025	9/9/2025	White Board
19.	Types of Logical Fallacies	15/9/2025	11/9/2025	PPT

20.	Types of Logical Fallacies	16/9/2025	12/9/2025	PPT
21	Recognising Logical Fallacies	17/9/2025	15/9/2025	PPT
22.	Listening for key words, phrases and hints	18/9/2025	16/9/2025	PPT
23.	Creative communication	19/9/2025	17/9/2025	White Board
24.	Managing and celebrating diversity	29/9/2025	18/9/2025	White Board
25.	Dispute resolution	30/9/2025	19/9/2025	PPT
26.	Adaptability	1/10/2025	22/9/2025	PPT
27.	Negotiation	3/10/2025	22/9/2025	PPT
28.	Mediation	6/10/2025	23/9/2025	PPT
29.	Roles and responsibilities of a mediator	7/10/2025	23/9/2025	PPT
30.	Objectivity, Impartiality, Neutrality	8/10/2025	24/9/2025	PPT
31.	Third party involvement	9/10/2025	24/9/2025	PPT
32.	Brainstorming	13/10/2025	25/9/2025	PPT
33.	Arbitration	14/10/2025	26/9/2025	PPT
34.	Caucuses	15/10/2025	26/9/2025	PPT
35.	Offers and counter offers	16/10/2025	8/10/2025	PPT
36.	Questions and demands	17/10/2025	9/10/2025	White Board
37.	Proposals	27/10/2025	9/10/2025	PPT
38.	Impasse and settlement	28/10/2025		PPT
39.	Problem solving skills and strategies	30/10/2025		PPT
40.	Stress Management	31/10/2025		PPT
41.	Significance of Collaboration	3/11/2025		PPT
42.	Confronting Challenges	4/11/2025		PPT
43.	Case study based on Conflict	5/11/2025		White Board
44.	Exercise in Mediation	6/11/2025		White Board
45.	Exercise in Role Play	7/11/2025		White Board

Name &Signature of Faculty: Mr. Man Singh

Name & Signature of Principal: Prof. (Dr.)